



SRI VENKATESWARAA UNIVERSITY

COLLEGE OF ALLIED HEALTH SCIENCES

(A State Private University established under Tamil Nadu State Private Universities Act 2019)

No. 51, GNT Road, Near Nallur Toll Plaza, Redhills, Chennai – 67

Ph.No: 044-26331155 E-mail: ahs@svuniversity.ac.in Website: <https://svuniversity.ac.in/>



RULES AND REGULATIONS

1. Students should be regular and punctual in attending the classes and all activities with the college. No student is allowed to enter the classroom or leave the classroom during class hours without the permission of the lecturer. Late comers can enter the class only if permitted by the lecturer. They may be marked present by him/her at the end of the class only if there is sufficient reason for being late.
2. Every class in charge and mentor of the students keep a close watch and monitor the students' attendance, progress and conduct.
3. To regulate discipline and uphold decorum, the students should compulsorily wear uniform prescribed by the institution; Students should possess their identity cards in the campus. Mobile phones are strictly prohibited.
4. Students coming by two wheelers are instructed to wear helmet. The vehicles must be parked in the allotted space only.
5. Students should not enter the office room, staff rooms and labs without permission.
6. Examinations, assignments, project works and internships are part of curriculum and students should be sincere in taking the examinations, submitting the assignments and project reports on time.
7. Students are expected to take care of the college property and help in keeping the premises neat and clean. Disfiguring of walls, doors or breaking the furniture is a breach of discipline and will not be tolerated.
8. Loitering and wasting time on the college campus and canteen causes indiscipline and that must be avoided. During their free periods, students are advised to spend time in the library or in reading room. Verbal abuses will also be considered as violation of the discipline.



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9. The college has a zero-tolerance to ragging and has a very strict anti-ragging policy. Whosoever, directly or indirectly commits, participates in, abets or propagates ragging shall be punished if proven guilty.
10. The Principal shall have the power to take disciplinary action on any student of the college if the student is guilty of serious misconduct or student's presence in the college is injurious to the order and discipline.
11. Without the permission of the Principal students shall not organize any activities or associate with any outside group concerned with the college.
12. Irregular attendance, indifference in regard to classwork and examination, discourtesy towards lecturers etc. are liable for disciplinary action.
13. Students shall strictly observe the disciplinary rules framed by the institution. Violation of which will be dealt with by the Principal in the manner he considers fit, and his decision will be final.
14. Students are expected to conduct themselves at all times in a manner that befits the image and standing of the institution.
15. All the students must wear their cleanly overcoats during working hours and Identity cards while inside the campus without fail. Any lapse in this regard will attract disciplinary action.
16. Students shall abide by the instructions of the Faculty & Staff members and shall always interact with them with due respect.
17. . No student shall take part in or involve himself/herself in any political or other movements in any manner during the course/program of study in the University.
18. Each student should behave with other students in such a good manner to respect each other's feelings and create a congenial atmosphere to study together pleasantly.



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19. Any act purporting to give rise to groupism and leading to any undesirable behaviour is prohibited.
20. Students must note that individual freedom is always subject to common interests of the student community and subordinate to institutional objectives and goals.
21. All the students shall observe absolute decorum and decency of behaviour at all times including during the conduct of cultural, sports and athletic meets. Any violation will be viewed seriously, calling for such disciplinary action as may be deemed necessary by the authorities.

DRESS CODE/UNIFORM

1. Students must wear uniforms allotted to their respective programs/departments within the University Campus on all working days.
2. All students must come neatly dressed to attend the classes/clinics.
3. Male students must be clean shaven face with trimmed head hair.
4. On days when students are exempted from wearing uniform, male students should wear their shirts tucked in and wearing shoes is compulsory. Jeans, T-shirts, chappals and sandals are not permitted. Female students must wear sarees, churidar or salwar which are not transparent or tight fitting while attending the classes/clinics. Wearing of dupattas/chunnis is compulsory. Jeans, T-shirts, skirts, tops with deep neckline, short tops/ kurthis and kurthas with high slit at the sides, are not permitted.

ATTENDANCE

1. Every student shall earn the minimum attendance prescribed in the respective regulations to qualify for appearing for the Deemed to be University examinations. Those who fail to secure the minimum attendance of 80% prescribed in any subject will not be permitted to take Deemed to be University examination in that subject/course.



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2. Attendance for internal assessment and model examinations is compulsory. If any candidate fails to secure the required passing marks in each subject/course in the internal assessment, he/she will not be permitted to take Deemed to be University examination. Students are advised to refer the Regulations as program/course concerned.
3. The conduct/ academic performance/ attendance of each student shall be reviewed periodically and appropriate action, including detaining from appearing for the Deemed to be University Exam/ expelling from the Hostel or Institutions, as the case may be, will be taken against the erring student. The students shall abide by the decision of the authorities of the Deemed to be University.

BAN ON CARBONATED BEVERAGE, JUNK FOOD AND TOBACCO

1. In conformity with the directives issued by the Department of Higher Education, Ministry of Human Resource Development, Govt. of India, storage and use of carbonated beverages and junk foods are banned inside the Institutions of this University. The Deemed to be University campus is declared “tobacco free area” as per the guidelines of the Ministry of Health & Family Welfare, Govt. of India.
2. Smoking or consumption of alcoholic beverages, or use of banned materials inside the Institutions, Hostel and University Campus is strictly prohibited. Any violation on any part by the students will be viewed very seriously and they will be suspended from the Institution immediately pending enquiry and in the case of hostellers, they will be expelled from the hostels immediately. Such students will not be permitted to attend the classes/sit for examinations and enter the campus without the written permission of the Deemed to be University

SICK WHILE ON LEAVE

1. A student falling sick while on leave will immediately inform to the Head/Principals/Dean of the respective program/course of the Deemed to be



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University by email/phone. Upon return from leave, students will furnish proof of hospitalization in the form of medical certificate from Registered Medical Doctors only. Medical certificates will in all cases be signed by Medical Practitioners having degree of MBBS and above only. Medical registration number of the treating doctor and his/her contact phone/mobile number should invariably be present on the medical certificate.

LIBRARY RULES

1. Silence must be maintained in the library at all times.
2. Books must be returned on or before the due date; late returns will attract a fine as prescribed by the institution.
3. Any loss or damage of library books and resources must be compensated by the student.

LABORATORY RULES

1. Students must follow all safety instructions issued by faculty and lab technicians.
2. Unauthorized handling of equipment, chemicals or instruments is prohibited.
3. Any damage or breakage in the laboratory must be reported immediately, and the cost may be recovered from the student responsible.

EXAMINATION RULES

1. Use of unfair means such as copying, impersonation or possession of unauthorized materials/electronic gadgets during examinations will invite strict disciplinary action including cancellation of the examination.
2. Students must carry their Identity Cards to all examinations without fail.
3. Any misconduct in examination halls will be dealt with severely by the authorities.



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GRIEVANCE REDRESSAL / STUDENT SUPPORT

1. Students having complaints or grievances relating to academics, administration or harassment may approach their class mentor or faculty in-charge.
2. If unresolved, grievances may be escalated through the proper channel to the HOD/Principal/Dean.
3. Anonymous or indirect complaints will not be entertained; all grievances must be submitted in a respectful and constructive manner.

CODE OF CONDUCT ENHANCEMENTS

1. Any form of discrimination based on gender, caste, religion, language or socioeconomic background is strictly prohibited.
2. Students shall uphold values of respect, teamwork and academic integrity at all times.
3. Bullying, cyberbullying or mental harassment will be treated as a serious violation of discipline, on par with ragging, and will attract strict disciplinary action.